

Genesis Patient Check-in

Job Aid

IMPORTANT: The correct BENCAT AND PATCAT must be filled in to ensure that Lab Results are received promptly.

1. Select appropriate category for member's beneficiary category from the drop down "BENCAT".

The screenshot shows the 'Patient Information' section of the Genesis Patient Check-in form. The 'Arrival Date/Time' is set to 07/19/2023 at 2:05 PM. The 'Complete Reg?' dropdown is set to 'No'. The 'BENCAT' dropdown menu is open, showing the following options: 1 Active Duty, 2 Fam Mbr of Active Duty, 3 Retired, 4 Fam Mbr of Retired, and 5 Other. The 'PATCAT' dropdown is also visible, showing '1 Active Duty'. The 'Preferred Language' dropdown is set to 'English'. The 'Nurse Unit' dropdown is set to '9997A-EM-ER'. The 'Encounter Type' is 'Emergency', and the 'Medical Service' is 'Emergency Medicine'. The 'Trauma' dropdown is set to 'No'.

Figure 1

2. When appropriate beneficiary category is selected, applicable selection of patient category drop down will appear. Select appropriate patient category from the drop down "PATCAT".

A = Army, C = Coast Guard, F = Air Force, M = Marine Corps, N = Navy

Ex) A11 = Army Active Duty

F12 = Air Force/Space Force Reservist

C14 = Coast Guard Cadet

M41 = Family member of Marine Active Duty (see Figure 3)

N43 = Family member of retired Navy

The screenshot shows the 'Patient Information' section of the Genesis Patient Check-in form. The 'Arrival Date/Time' is set to 07/19/2023 at 2:05 PM. The 'Complete Reg?' dropdown is set to 'No'. The 'BENCAT' dropdown is set to '1 Active Duty'. The 'PATCAT' dropdown menu is open, showing the following options: N11 USN AD, N12 A USN AD RES, N12 B USN RES <30 DAYS, NOT IN LOD, N13 USN AD RECRUIT, and N14 USN ACADEMY CADET. The 'Arrival Mode' dropdown is set to 'Emergency'. The 'Facility' is '9997A-Bravo Hospital', and the 'Building' is '9997A-BMC'. The 'Encounter Type' is 'Emergency', and the 'Medical Service' is 'Emergency Medicine'. The 'Trauma' dropdown is set to 'No'. The 'Accommodation' dropdown is set to 'No'. The 'Encounter Confidentiality' is '1 - RoutClinical'. The 'Registration Date/Time' is 07/19/2023 at 2:05 PM. The 'Full Reg User' is blank. The 'Discharge Date/Time' is blank. The 'LPE Created?' dropdown is set to 'No'.

Figure 2

The screenshot shows a patient registration form with the following sections and fields:

- Quick Reg Info** (Tabs: Patient Contact Info, Patient Information, Encounter Information, Guarantor, Insurance, Additional Con)
- Patient Information**
 - Arrival Date/Time: 07/19/2023, 2:05 PM
 - Complete Reg?: [Dropdown]
 - Previous PATCAT: [Dropdown]
 - Chief Complaint: [Text Field]
- Location & Encounter Information**
 - Facility: 9997A-Bravo Hospital
 - Building: 9997A-BMC
 - Encounter Type: Emergency
 - Medical Service: Emergency Medicine
 - Trauma: No
 - Accommodation: [Text Field]
- Encounter Confidentiality**: 1 - RoutClinical
- Encounter VIP**: [Dropdown]
- Person VIP**: [Text Field]
- Disaster Tracking**: [Text Field]
- Account Data**
 - Registration Date/Time: 07/19/2023, 2:05 PM
 - Full Reg User: [Text Field]
 - Discharge Date/Time: [Text Field]

Yellow highlights are placed around the **BENCAT** dropdown menu (showing "2 Fam Mbr of Active Duty") and the **PATCAT** dropdown menu (showing a list of codes including B41 NOAA FAM MBR AD, C41 USCG FAM MBR AD, F41 USAF FAM MBR AD, M41 USMC FAM MBR AD, and N41 USN FAM MBR AD).

Figure 3

***Having wrong BENCAT and PATCAT will result in delay on receiving patient's Lab Results.

***Please see the next page for a full legend/definitions of the Patient Category or PATCAT (also called the Military Duty Codes).

Website for PATCAT Resources:

- ❖ FULL LIST of Patient Categories - NEW PATCAT TABLE:
 - o [Patient Categories | Health.mil](#)
- ❖ Patient Finder Guide:
 - o https://altarum.adobeconnect.com/_a758956138/patcat_finder_guide/

TECHNICAL EXHIBIT 12

MILITARY DUTY CODES AND DEFINITIONS

FIRST CHARACTER OF THE DUTY CODE

A - Army
B - NOAA
C - Coast Guard
F - Air Force

M - Marine Corps
N - Navy
P - Public Health Service
K - Other Eligibles

LAST TWO CHARACTERS OF THE DUTY CODE

00 - Deceased Sponsor

Uniformed Services (active duty)

11 - Active Duty
12 - Reserve
13 - Recruits
14 - Service Academies
15 - NG (Army/AF)

Military Not Active Duty

21 - Retired (ACDUTRA/ROTC)
22 - Inactive Duty Training
23 - Inactive Duty Training (NG)
26 - Applicants for Enlistment
27 - Ex-military (maternity)
28 - Newborn of Frm Svc Mbr

Military Retirees

31 - Retired LOS
32 - Retired PDRL
33 - Retired TDRL

Uniformed Service Dependents

41 - Fam Mbr of Act Duty Sponsor
43 - Fam Mbr if Retired Sponsor
45 - Fam Mbr of Deceased AD
47 - Fam Mbr of Deceased Ret
48 - Unremarried Former Spouse
49 - Fam Mbr Unremarried Former Spouse

Other Eligibles

51 - Civilian Employee (OCONUS)
52 - Fam Mbr of #51
53 - Civ Employee (Fed Other)
54 - Fam Mbr of #53
55 - Civ Employee (DoD Remote)
56 - Fam Mbr of #55
57 - Civ Employee (DoD Occ Hlth)
58 - Civ Employee(Disb Ret Exam)

59 - Civ Employee (Others)
61 - Civ Employee (VA)
62 - Office of Workers Comp
63 - Service Home (not retired)
64 - Social Security
65 - Contract Employee
66 - Federal Prisoner
67 - PHS Beneficiary(Amer Indians, Aleu, Eskimo)

Other Eligibles (Cont'd)

68 - PHS Beneficiary
(Micronesia,Samoan Trust)
69 - Other US Govt Beneficiary(Spon & Dep)
71 - NATO/Non-NATO(Foreign Military Sales)
72 - NATO, Active Duty
73 - Fam Mbr of #72
74 - Non-NATO Active Duty
75 - Fam Mbr of #74
76 - Foreign Civilian
77 - Fam Mbr of Foreign Civilian

78 - Foreign National POW
79 - Other Foreign National
81 - Secry Defense Designee
82 - Secry Army Designee
83 - Secry Navy Designee
84 - Secry Air Force Designee
89 - Children of Dependent Daughter
91 - Civilian Humanitarian Care
92 - Emergency Care
99 - Patient Not Elsewhere Classified